For the purpose of continuing education in the Republic of Slovenia, educational institutions are the competent bodies for the education recognition procedure.

The applicant can apply for education recognition at the educational institution, where he or she will continue his or her education.

The recognition procedure is a part of the enrolment procedure.

**Required documents**

1. Original of the certificate/diploma (proving completed or partially completed foreign education)
2. Photocopy of the certificate/diploma
3. Certified Slovene translation of the certificate/diploma
4. Photocopy of the evidence on the contents and duration of education and the requirements fulfilled during the educational programme (Diploma supplement, annual report card, transcript...)
5. Short chronological description of the entire education prepared and signed by the applicant or his/her legal guardian

**Procedure**

In the procedure for the recognition of education, the level of education in the country of origin shall be identified by comparing the contents of the criteria and the fulfilment of conditions established with a view to access to the requested education programme.

**Criteria for recognition procedure**

1. Education system
2. Education programme, syllabus or curriculum
3. Academic achievements
4. Duration of education
5. Rights arising from education
6. Other circumstances (the age of the holder of educational certificate, language proficiency, the number of credits allotted, the level of education in the country of origin, outstanding achievements...)

**Public information**

The ENIC-NARIC centre's website shall publish information anonymously in accordance with the elements of the issued opinion as information of a public nature. Published information shall be used for purpose of employment and in recognition procedures.

**Legalisation**

The original of the certificate/diploma should be legalised on the basis of:

- the 1961 Hague Convention (at the court with territorial jurisdiction where the certificate/diploma has been issued),

For more information regarding legalisation it is necessary to contact the educational institution.

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**ENIC-NARIC centre's website**

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